



# EMPLOYMENT OPPORTUNITY

Kwayaciiwin Education Resource Centre in Sioux Lookout, Ontario is seeking a

## Student Retention Coach

The student retention coach works with First Nations schools that Kwayaciiwin works with and is responsible for coordinating support services for students at risk of dropping out of school. This includes a range of support and counselling services aimed at helping students continue their schooling.

### RESPONSIBILITIES

- Provide expert advice in the development of approaches to improve student retention.
- Develop and maintain effective linkages with First Nations school administrators, teachers and parents.
- Develop strategies, approaches and supporting materials to assist teachers and administrators improve student retention within their schools.
- Provide information/support to schools including advice, consultation and program development support.
- Provide guidance and expertise to communities and administrators in the development of student retention strategies as part of their school improvement planning process.

### QUALIFICATIONS

- Experience working with students at risk.
- Preferably formal training in a related social sciences area such as child or youth services.
- Sound and current knowledge of current trends and research about programs and services for students at risk.
- Planning, organizational and coordination skills.
- Ability to engage and consult with key stakeholders.
- A demonstrated ability to work with First Nations or in a culturally diverse community setting.
- Self-motivated, organized, able to work in a team setting.
- Interpersonal, communications and computer skills.
- Fluency in Ojibway, Oji-Cree or Cree an asset.
- Able to travel to First Nations communities.

### SALARY

To commensurate with education & experience. KERC offers a comprehensive group insurance & pension plan.

### TO APPLY

Please submit a resume, three references with written permission to contact, and a covering letter to:

Charlotte Semple, Administrative Assistant  
Email: [csemple@kerc.ca](mailto:csemple@kerc.ca) or Fax: (807) 737-3650

**DEADLINE:** Friday, October 2, 2020 by 4:30 p.m.

KERC requires Criminal Reference and Child Abuse Registry checks at the time of hiring.  
*KERC thanks all those who apply. However, only those selected for an interview will be contacted.*