



EMPLOYMENT OPPORTUNITY

Kwayaciiwin Education Resource Centre in Sioux Lookout, Ontario is seeking a

Language and Culture Coordinator

The Language and Culture Coordinator coordinates the Language and Culture Department and supervises the Language and Culture staff, under the direction of the Executive Director and in collaboration with senior managers.

RESPONSIBILITIES

- Create a visionary strategy for KEREC's Language and Culture initiatives.
- Coordinate the provision of Language and Culture services to schools.
- Provide effective Leadership to the Language and Culture staff and partner collaboratively with the KEREC management team.
- Coordinate the implementation of the KEREC curriculum units & guidelines in district schools.
- Plan and ensure delivery of Training and Professional development to district education staff Principals, Education Directors, Education Authority members and teachers.

QUALIFICATIONS

- Fluency in Ojibway, Oji-Cree or Cree is a definite asset.
- Post Secondary degree in education or a minimum of five years related work experience.
- Self-motivated, organized, able to lead a team of professional staff.
- Experience in managing a program or project.
- Experience working with First Nations and awareness of the cultural, economic and educational aspirations of Sioux Lookout District First Nations.
- Experience writing proposals, policies, and reports.
- Excellent planning, research, coordinating and organizational abilities.
- Able to provide team leadership and work as a team member.
- Excellent interpersonal, communications and computer skills.

SALARY

To commensurate with education & experience. KEREC offers a comprehensive group insurance & pension plan.

TO APPLY

Please submit a resume, three references with written permission to contact, and a covering letter to:

KEREC Hiring Committee

Email: resumes@kerc.ca or Fax: (807) 737-3650

Please place in the subject line: *Language & Culture Coordinator Job Application*

DEADLINE: Open until filled

KEREC requires Criminal Reference and Child Abuse Registry checks at the time of hiring.

KEREC thanks all those who apply. However, only those selected for an interview will be contacted.